

Town of Yountville

Resolution Number 24-4254

ADOPT RESOLUTION 24-4254 FOR A PROFESSIONAL SERVICES AGREEMENT AMENDMENT FOR PLANNING SERVICES TO METROPOLITAN PLANNING GROUP (M-GROUP) IN AN AMOUNT NOT TO EXCEED \$85,000 AND TO APPROVE ALLOCATING \$50,000 FROM THE ANNUAL ASSIGNED FOR BUDGET CONTINGENCIES GENERAL FUND BALANCE ALLOCATION AND TRANSFER TO PLANNING DEPARTMENT 01-2115 CONTRACT SERVICES TO COVER THESE CONTRACT COSTS.

Recitals

1. The Town entered into a Professional Service Agreement (commenced on April 20, 2023) with Metropolitan Planning Group (M-Group) a Planning & Environmental Consultant to provide temporary Planning Staff support for the management and design review of a nine-unit subdivision and master development plan project on a time and material basis and a not to exceed amount of \$35,000 and said agreement is set to expire on April 20, 2024.
2. The Town entered into a Professional Service Agreement Amendment (Amendment #1) to the Professional Services Agreement with M-Group to retain a subconsultant with specialized expertise in historic resources to analyze potential historic impacts of the proposed project in accordance with the California Environmental Quality Act (CEQA) also based on a time and materials basis and increased the maximum amount to \$38,720.
3. An Amendment (Amendment #2) to augment the original scope of services to cover costs incurred and projected completeness, compliance, and environmental review and associated tasks including correspondence, meetings, material review, and entitlement processing would augment the existing agreement to provide for ongoing planning services to be charged on a time and material basis through December 31, 2024, with a total amount not to exceed \$85,000.

Now, therefore, the Town Council of the Town of Yountville does resolve as follows:

1. The amendment to the Professional Service Agreement Amendment (Amendment #2) with Metropolitan Planning Group (M-Group) is hereby approved and the Town Manager is authorized to sign the amendment on behalf of the Town.
2. The allocation of \$50,000 from the Annual Assigned for Budget Contingencies General Fund Balance Allocation and transfer to Planning Department 01-2115 contract services to cover these contract costs for a total not to exceed \$85,000 is hereby approved and the Administrative Services Director is authorized to take all actions to effectuate this change.
3. The Resolution is hereby adopted and becomes effective and in full force immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Yountville, State of California, held on this 19th day of March 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Margie Mohler, Mayor

Hilary Gaede, Acting Town Clerk