



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}D

Yountville Town Council Staff Report

DATE: May 21, 2024

TO: Mayor and Town Council

FROM: Hilary Gaede, Acting Town Clerk

PREPARED BY: Hilary Gaede, Acting Town Clerk

RECOMMENDATION

Waive Second Reading of Ordinance Number 24-528 amending sections 2.08.030(A), 2.12.010, 2.24.010, and adding sections 2.24.090 and 2.40.040, of Title 2 of the Yountville Municipal Code ("YMC") regarding appointed officers.

DISCUSSION/BACKGROUND

At the May 7, 2024 meeting, Town Council introduced and held a first reading of this Ordinance. This is the second reading, and if adopted, the Ordinance will take effect in 30 days. The Ordinance amends sections 2.08.030(A), 2.12.010, 2.24.010, and adds sections 2.24.090 and 2.40.040, of Title 2 of the Yountville Municipal Code ("YMC") regarding appointed officers.

At the direction of Town Council at the May 7 meeting, Parks and Recreation Director was added to YMC § 2.08.030(A) and 2.12.010.

ENVIRONMENTAL REVIEW

Not Applicable

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? General Fund Town Clerk & Communications Department

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? No

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Exceptional Town Services and Staff:** The Town supports its talented staff who deliver high quality municipal programs and services while maintaining public infrastructure

for the benefit of the community.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The proposed reclassification of the Town Clerk position would optimize this position and improve the Town's level of service in regard to communication and engagement with the community.