

Town of Yountville
Resolution Number 19-3561

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YOUNTVILLE
ESTABLISHING POLICIES AND SITING FOR THE OUTDOOR DISPLAY OF
GOVERNMENTAL AND NON-GOVERNMENTAL CEREMONIAL FLAGS ON TOWN
PROPERTY**

Recitals

- A. The Town of Yountville ("Town") desires to establish a uniform policy regarding: (1) the display of the United States Flag, the California State Flag, the POW-MIA Flag, and any current or future Town of Yountville flag on Town-owned property; (2) the display of non-governmental ceremonial flags ("Ceremonial Flags") on Town-owned property; and (3) the flying of the National, State and Town flags at half-staff on Town-owned property.
- B. In adopting this policy, the Town Council declares that the Town's flagpoles are not intended to serve as a forum for free expression of the public, but rather for the display of Federal, State, and Town (if any) Flags, the POW-MIA Flag, and any Ceremonial Flag as may be authorized by written resolution of the Town Council as an expression of the Town's official sentiments.
- C. In accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, the proposed policies are not subject to CEQA because it can be seen with certainty that there is no possibility that they could have a significant effect on the environment.

Now, therefore, the Town Council of the Town of Yountville does resolve as follows:

- 1. Hereby adopts this Resolution Establishing Policies and Siting for the Outdoor Display of Governmental and Non-Governmental Ceremonial Flags on Town Property, including Exhibits A ("Policy on Flying Flags at Half-Staff on Town-Owned Property") and B ("Policy on the Display and Siting of Non-Governmental Ceremonial Flags") attached hereto and incorporated herein.
- 2. This Resolution shall be effective immediately upon its adoption.

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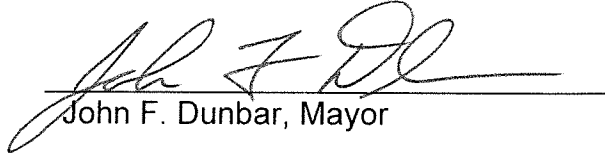
PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Yountville, State of California, held on this 4th day of June, 2019 by the following vote:

AYES: Dorman, Durham, Dorenbecher, Mohler, Dunbar

NOES: None


ABSENT: None

ABSTAIN: None



John F. Dunbar, Mayor

ATTEST:



Michelle Dahme, CMC
Town Clerk

Exhibit A

Policy on Flying Flags at Half-Staff on Town-Owned Property

Purpose

The purpose of this administrative policy is to establish a uniform policy to govern the flying of the United States, State of California and Town of Yountville (if any) flags at half-staff on Town-owned property.

General

National, State, and Town flags may be flown on any flag pole(s) located on Town-owned property. At Veterans Memorial Park, the PIA/MIA flag may also be flown in addition to the National and California flags.

Applicability

1. National flags on Town-owned property shall be flown at half-staff upon order of the President of the United States and may be flown at half-staff upon authorization of the Governor of California and on designated legal holidays.
2. National, State, and/or Town flags on Town-owned property may also be flown at half-staff at the direction of the Mayor upon the death of:
 - A Town Councilmember, past or present;
 - A Town employee whose death occurred during the discharge of duty;
 - A Town employee or retiree having served the Town for 25 or more years; or
 - A prominent citizen not holding or having held elected public office, whose accomplishments and contributions to the community clearly demonstrated a commitment over and beyond that which would be normally associated with the performance of work.

For the above circumstances, flags will be flown at half-staff as soon as practicable following the notification of a death, and will ordinarily be continued for 48 hours.

Public Notice

The public shall be notified of the reason for flying the National, State, and/or Town flags at half-staff, when reasonably feasible. This notice may include posting information on the Town's web site.

Exhibit B

Policy on the Display and Siting of Non-Governmental Ceremonial Flags

Purpose

The purpose of this administrative policy is to allow for the discretionary display of Ceremonial Flags when the Town Council makes a determination such display is an expression of the Town's official sentiments and promotes (1) appropriate public awareness, (2) non-profit organizations and/or (3) local cultural celebrations under certain circumstances.

Process

1. Any Council Member may submit a request to agendize the consideration of displaying a Ceremonial Flag. The request shall include the type and design of the flag, brief information supporting the display of the flag (taking into consideration the factors set forth in No. 3 following) and the time period suggested for display. The Town Manager shall agendize the request for consideration by the Town Council. The Town will not display a Ceremonial Flag based solely on a request from a third party and will not use its flagpoles to sponsor the expression of a third party.
2. Ceremonial Flags may be displayed only as authorized by written resolution of the Town Council.
3. In determining whether to display a particular Ceremonial Flag, the Council may consider any relevant factors, including but not limited to whether the proposed flag:
 - a. Promotes profit-making ventures, products or entities;
 - b. Promotes events or organizations with a direct relationship to the Town;
 - c. Suggests the Town's affiliation with any political cause or purpose; and/or
 - d. Promotes the interests of the Town's residents.
4. Ceremonial Flags shall be displayed for only a period of time that is reasonable or customary for the subject that is to be commemorated, but no longer than 31 continuous days.
5. Ceremonial Flags shall be displayed exclusively at Town Hall, on a ceremonial flag pole sited immediately outside the building; Ceremonial Flags may not be displayed on any other Town property. The Town may either fly a Town of Yountville flag on the ceremonial flag pole or remove the ceremonial flag pole when there is not a Ceremonial Flag on display. The Town Council has sole discretion to determine which flags are flown on the ceremonial flagpole and when they will be flown. The Town's ceremonial flagpole is not intended to serve as a forum for free expression by the public.