

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Meeting Minutes – Final

Thursday, January 18, 2024

6:00 PM

Town Hall Council Chambers

Parks & Recreation Advisory Commission

Carol Shirmang, Chair
Alan Tenscher, Vice Chair
Kathy Ainsworth, Commissioner
Vincent Courtney, Commissioner
David Damico, Commissioner
Vacant, High School Commissioner

1. CALL TO ORDER

2. ROLL CALL

Present: 4 Chair Carol Shirmang, Vice Chair Alan Tenschler, Commissioner David Damico, Commissioner Vincent Courtney

Absent: 1 Commissioner Kathy Ainsworth

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Commissioner Courtney, seconded by Chair Shirmang to Adopt the Agenda. The motion carried by the following vote:

AYES: 4; Chair Shirmang, Vice Chair Tenschler, Commissioner Damico, Commissioner Courtney

NOES: 0

ABSTAIN: 0

5. APPROVAL OF MINUTES

A Meeting Minutes for September 21, 2023

A motion was made by Commissioner Damico, seconded by Commissioner Courtney to Meeting Minutes for September 21, 2023. The motion carried by the following vote:

AYES: 4; Chair Shirmang, Vice Chair Tenschler, Commissioner Damico, Commissioner Courtney

NOES: 0

ABSTAIN: 0

6. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

None received.

7. ADMINISTRATIVE / REGULAR ITEMS

None.

8. STAFF INFORMATIONAL REPORTS

A Public Works Staff Informational Report: CIP and Public Works Improvement Projects FY 23/24 Update

Deputy Public Works Director Ramirez presented the update and provided information on completed projects as well as project updates for FY 23/24.

B. Parks and Recreation Master Plan Update

Parks and Recreation Director Holland presented the update. She plans to bring updates forth as new information comes forward.

C. Public Works Department General Update.

Deputy Public Works Director Ramirez presented the update.

D. Parks & Recreation Department General Update.

Parks and Recreation Director Holland presented the update. The Winter/Spring 23/24 Recreation Guide arrived in mailboxes last week. Director Holland noted the recent retirement of Jennifer Carvellho, former Recreation Supervisor. Planning is always underway for future summer/fall programming. She also announced the upcoming Boards, Commissions, and Committees Appreciation in February. Director Holland also discussed the biennial budget process that will be implemented for fiscal years 24/25 and 25/26.

Director Holland expressed her appreciation for the service of Chair Carol Shirmang and Commissioner Kathy Ainsworth on the commission.

Director Holland and commissioners also discussed staffing and board vacancies.

9. COMMISSIONER COMMENTS / REPORTS

None.

10. ADJOURNMENT

A motion was made by Commissioner Damico, seconded by Vice Chair Tenscher to Adjourn the meeting. The motion carried by the following roll call vote:

AYES: 4; Chair Shirmang, Vice Chair Tenscher, Commissioner Damico, Commissioner Courtney

NOES: 0

ABSTAIN: 0

Adjourn to the Parks and Recreation Commission Special Meeting Thursday, March 21, 2024 at 6 PM being held in Town Council Chambers located at 6550 Yount Street, Yountville, CA 94599.

Samantha Holland, Parks and Recreation Director