

Town of Yountville
Ordinance Number 23-525

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YOUNTVILLE
RECLASSIFYING THE FINANCE DIRECTOR/TREASURER POSITION TO
ADMINISTRATIVE SERVICES DIRECTOR AND UPDATING THE TOWN'S
MUNICIPAL CODE TO REFLECT THE RECLASSIFICATION**

WHEREAS, Yountville Municipal Code section 2.28.010 establishes the office of Finance Director/Treasurer and Yountville Municipal Code section 2.28.020 establishes the powers and duties of the office of Finance Director/Treasurer; and

WHEREAS, pursuant to Yountville Municipal Code Section 2.08.030, the Town Manager may recommend to the Town Council reorganization of officers, departments or divisions as may be indicated in the interests of the efficient, effective and economical conduct of the Town's business; and pursuant to Yountville Personnel Rules and Policies Section 6.G.1., the Town Manager oversees the Classification Plan for all Town employees and shall make recommendations to the Town Council from time to time when changes are deemed necessary; and

WHEREAS, the Town Manager has reviewed the current Finance Director/Treasurer position and determined that reclassification to Administrative Services Director is appropriate; and

WHEREAS, the Town Council now wishes to amend the Yountville Municipal Code to implement this change.

Now, therefore, the Town Council of the Town of Yountville does ordain as follows:

SECTION 1. CODE AMENDMENT: Yountville Municipal Code section 2.28.050 is hereby added to read as follows:

2.28.050 Administrative Services Director

All references in this code to "Finance Director/Treasurer," "Finance Director," and/or "Treasurer," shall also mean "Administrative Services Director." The Administrative Services Director shall exercise all powers and duties of these positions enumerated in this code and/or in policies, resolutions, or procedures adopted by the Town Council.

SECTION 2. CEQA: The Town Council has considered all of the evidence in the record, including the staff reports, the testimony received during the meeting on the matter held by the Town Council, and hereby determines that this Ordinance is exempt from review under the California Environmental Quality Act (CEQA). Pursuant to section 15061(b)(3) of the CEQA Guidelines, CEQA applies only to projects which have the potential for causing a significant effect on the environment. This Ordinance will not result in a

significant foreseeable environmental impact.

SECTION 3. SEVERABILITY: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Town Council declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions might be declared invalid or unconstitutional.

SECTION 4. EFFECTIVE DATE: This Ordinance shall take effect 30 days after final adoption.

SECTION 5. CERTIFICATION: The Town Clerk shall certify to the passage and adoption of this Ordinance and shall give notice of its adoption as required by law. Within 15 days from the date of passage of this ordinance, the Town Clerk shall post a copy of the ordinance in accordance with California Government Code in at least three public places in the Town.

INTRODUCED by the Town Council at a regular meeting held on the 21st day of November, 2023.

PASSED AND ADOPTED by the Town Council at a regular meeting held on the 5th day of December, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Margie Mohler, Mayor

ATTEST:

Eddy Gomez, Town Clerk

APPROVED AS TO FORM:

Gary B. Bell, Town Attorney

I, Eddy Gomez, TOWN CLERK of the Town of Yountville, California, do hereby certify that the foregoing was regularly introduced and placed upon its first reading at a regular meeting of the Town Council on the 21st day of November 2023. That thereafter said Ordinance was duly adopted and passed at a regular meeting of the Town Council on the 5th day of December 2023.

by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eddy Gomez, Town Clerk