



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}K

Yountville Town Council Staff Report

DATE: September 17, 2024
TO: Mayor and Town Council
FROM: John Ferons, Public Works Director
PREPARED BY: John Ferons, Public Works Director

RECOMMENDATION

Adopt Resolution Number 24-4305 authorizing the procurement of gym-specific flooring from Club Resources Group for the Yountville Commons Wellness Center via the Town's Sole Source Purchasing Ordinance in the amount of \$75,967 with Capital Improvement Project CF-0046 Yountville Commons and authorizing the Town Manager to execute the contract up to that amount.

DISCUSSION/BACKGROUND

At the July 16th Town Council meeting, Town Council approved Resolution Number 24-4294 which authorized the Town to enter into a Use Agreement with Donovan's Wellness Solutions for the operation of a public fitness gym at the Yountville Commons site.

That agreement requires the Town to convert the building from its prior school use with tenant improvements suitable for the Wellness Center use. One of those improvements is the installation of gym-specific flooring for use in the various fitness applications.

The Town's design team has conducted due diligence and determined Club Resource Group (CRG) is the appropriate vendor to provide the materials and installation of the flooring materials suitable for the intended use. As such, Town staff is seeking to procure the work via the Town Municipal Code as follows:

3.32.190 Special Equipment/Supplies—Sole Source Purchases—Bid Exceptions:

B. Sole Source Purchases. Commodities or services that can be obtained from only one vendor or one distributor authorized to sell in this area, are exempt from the competitive bidding requirements in Section 3.32.150 and are deemed sole source purchases. Sole source purchases may include proprietary items sold direct from the manufacturer.

In this case the gym flooring is specialized equipment and CRG is the regional vendor who can provide the gym flooring to meet the Town's specifications and schedule needs.

Adopting Resolution Number 24-4305 will authorize the procurement of a necessary gym via the Town's Sole Source Purchasing Ordinance in the amount of \$75,967 with Capital Improvement Project CF-0046 Yountville Commons and authorize the Town Manager to execute the contract up to that amount.

ENVIRONMENTAL REVIEW

CEQA Cat Ex Class 1, Existing Facilities

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? Yes

Where is it Budgeted? CF-0046; Yountville Commons; 50-6000-5300

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Quality of Life:** The Town enhances the livability of Yountville by providing well-maintained public facilities, parks, and trails, and quality programs and events.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The Town constructing a wellness center for a vendor to operate a fitness gym meets the Town's goal in the 2023 Parks and Recreation Master Plan, access to a fitness facility/gym enhancing livability with quality programming.