



## Staff Report

Item #: C

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### **Parks & Recreation Advisory Commission Staff Report**

**DATE:** March 21, 2024  
**TO:** Parks & Recreation Advisory Commission  
**FROM:** Rosalba Ramirez; Deputy Public Works Director

**SUBJECT:**

Review and Approval of the Washington Street Parking Lot Beautification Project

**DISCUSSION/BACKGROUND**

The Town of Yountville has project ST-0027 Washington Street Parking Lot Beautification Project budgeted in the current Capital Improvement Program (CIP) plan. The purpose of this project is to improve the gravel area just south of Veterans Park that is currently used for overflow parking. In reviewing requests from residents and evaluating the site it was determined the four following components need to be included in the site improvements:

1. An enclosed dog run area.
2. Street parking for park events.
3. Staging area for the annual sandbag station.
4. Overflow parking area for the Bee Bus and limos.

The public works department incorporated these four components in the draft design for the Washington Street Parking Lot Beautification Project that is included in this staff report. The design includes approximately 8,000 sf of enclosed space for the dog run. The fencing used for the dog run will match the typical town fencing used consisting of hog wire fence and a wooden frame to a minimum height of 5ft on the street side and up to 8 ft on the highway side. Adjustments will be made to the fence to accommodate any specific requirements that arise from the intended use of the area. The project is currently in the budget, but a final estimate has not been determined for the final construction cost.

Similar to the street parking on Washington Street at the north Community Park, back in angled parking will provide the maximum number of parking stalls within the street width available to provide safe traffic movements. A total of 11 stalls including 1 accessible stall will be constructed. Existing utility infrastructure also provided limitations to the parking area. South of the dog park area there will be paved overflow parking to allow for limousine parking and open space for the Bee Bus to park if desired. The area will be available however, it is the decision of the Napa Valley Transit Authority (NVTA) to direct their drivers to park in this area with limited space and street width.

Each year the public works department uses this location to set up the sandbag pickup area for residents. This project will include a section designated for the sandbag area. The proposed sidewalks will extend to this area

to provide access from the street parking.

The Public Works Department is bringing to the PRAC, as part of this staff report, the draft plans for review and approval. The Parks and Recreation staff are organizing a field mockup of the proposed design. This mockup will include a sample fence panel for the screening from SR 29, and the layout of the proposed boundary of the enclosed dog area. The Parks and Recreation staff issued a notice to residents within a 500 ft radius of the project to provide community engagement and receive feedback on the field mockup and the project components.

Staff requests PRAC review the draft for comments and approval.

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes,

Is it Currently Budgeted? Yes

Where is it Budgeted? ST 0027 gl account 50-6000-5400.

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

### **RECOMMENDATION**

Review and Approval of the Washington Street Parking Lot Beautification Project